

PRE-SHIFT SCAFFOLD INSPECTION CHECKLIST



Jobsite:	Project Number:
Competent Person:	Scaffold Description:

Pre-shift inspections shall be made by a competent person BEFORE each shift.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Date:							
Time:							
Inspector Initials:							

For each "Inspection Item," indicate one of the following: P=Pass F=Fail or N/A=Not Applicable

INSPECTION ITEM	M	T	W	Th	F	S	Su
Was this scaffold designed by a qualified and experienced person?							
What is the maximum intended load of this scaffold?							
Is the scaffold designed to hold 4 times the maximum intended load?							
Was a competent person present during erection, modification, and dismantling?							
Are all scaffold components in good condition or replaced before use?							
Are all uprights erected on sound footings (base plates and mud sills)?							
Are all uprights plumb and rigidly braced against movement?							
Are all uprights accurately spaced based on scaffold load rating?							
Do horizontal runners extend the length of the scaffold at the same height?							
Are all runners connected to all posts?							
Are the lowest horizontal runners as close to the bases/mud sill as possible?							
Is the maximum vertical space between horizontal runners 6' 6" inches?							
If diagonal bracing is required, is it installed as the correct spacing intervals?							
If diagonal bracing is required, is it installed at the correct angles?							
If diagonal bracing is required, does it from bottom to top in continuous line?							
If diagonal bracing is required, does a new line of bracing start every 5 th post?							
If the scaffold is tall enough, is it tied to the building with #9 wire or better?							
If required, is the scaffold secured every 30' horizontally and 26' vertically?							
Are all working levels fully planked with only minimal gaps between planks?							
Are all planks made of suitable material (scaffold grade lumbar, metal planks)?							
Are all scaffold planks secured (cleats, hooks, #9 wire, or 12" of overlap)?							
Is an access ladder provided to all working levels?							
Are guardrails and midrails provided to all open sides?							
Are 4" toe boards provided on all open sides?							
Is falling object protection provided (mesh screening, paneling, canopies, etc.)?							
Are slippery conditions (ice, oil, etc.) removed as soon as possible?							
Are employees prohibited from using scaffolds during high winds?							
Are tools, materials, and debris removed to prevent accumulation?							