



START-UP SHEET Filter Housing

Job Name _____

Job Number _____

Job Address _____

Section 5: Equipment Description

Spec. #:	Submittal #:	P&ID / Dwg #:
Area Serve:		

Data	Design	Actual on Site
Tag #		
Housing Manufacturer		
Model #		
Serial #		
Filter Manufacturer		
Model		
Serial #		
Material		
Size (Inches)		
Efficiency (%)		
Type		
Quantity		
Pressure Drop		

**Comments/
Observations** _____

**Performed By
(Therma)**

**Reviewed By
(Owner/Representatives)**

Print Name	Signature	Date



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Section 6: Equipment Pre-Installation Inspection

Step	Inspection Description	Yes	No	N/A	Performed By (Initials & Date)
6.2	Nameplate data matches vendor specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.3	All parts are received.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.4	No visible signs of damage, leak, or defective parts.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.5	Operational and Maintenance (O&M) manual is available in the field.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6.6	Start-up technicians reviewed factory start-up procedures in the O&M manual.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Section 7: Filter Installation Inspection

Step	Inspection Description	Yes	No	N/A	Performed By (Initials & Date)
7.2	Filter cartridge data matches design specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.3	Housing nameplate data matches design specifications.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.4	Filter cartridges are the proper material and size.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.5	Filter housing is clean prior to filter inspection.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.6	Filter cartridges are installed properly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.7	Filter housing has adequate clearance for maintenance/replacement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.8	Connections from piping or duct to housing are installed correctly.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.9	Filter housing pressure drop indicators are installed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7.10	Tag # is attached to the unit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Comments/
Observations

Performed By
(Therma)
Reviewed By
(Owner/Representatives)

Print Name	Signature	Date