

Material Examination Log

Job#:			 1601 Las Plumas Avenue San Jose, CA 95133 (408) 347-3400								Page: _____ of _____				
Customer:											P.O.#: _____				
Job Name:											P.S.#: _____				
Customer Spec#:											Supplier: _____				
Code:											Examiner: _____				
Manufacturer	Material or Alloy Type	Sample Description	Heat Number / Heat Code	Wall Thickness	O.D. Tolerance	Surface RA	Visual [Note (1)]	DT-11 Compliant	MTRs Verified	Quantity Received	Quantity Examined	Qty. Accept Qty. Reject	Examiner's Initials	Date Examined	NCR Number
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Comments: _____

GENERAL NOTES: PER ASME BPE-CURRENT
(a) "A" or Acc. Indicates a conformance with the applicable sections of Part DT.
(b) "R" or Rej. Indicates a nonconformance with the applicable sections of Part DT.
NOTE: (1) Per applicable sections of Part SF.



Instructions for Completing the Material Examination Log

Item	Typical Entry
Top Left Section	
	Job #, Customer Company Name, Job Name, Customer Specification #, and Code of Construction
Top Right Section	
Page: of :	Sequential identifying number and total pages in package
P.O. #:	Purchase order number which the material was ordered under
PS #:	Packing slip identifying number
Examiner's Information:	The name of the examiner
Bottom Section	
Manufacturer:	Name of manufacturer
Material/Alloy Type:	Type or grade of material (316L, AL6XN, etc.)
Material Description:	Size, material product form (tubing, 90, 45, TEE, ferrule, valve, etc.)
Heat Number/Heat code:	Record heat number(s) for the sample
Wall Thickness:	Record Accept or Reject after physical examination of the lot. (if required)
O.D. Tolerance:	Record Accept or Reject after physical examination of the lot. (if required)
Surface RA:	Record Accept or Reject after physical examination of the lot. (if required)
Visual Examination:	Record Accept or Reject after physical examination
DT-11 Complaint:	Record Accept or Reject after markings verification
MTR Verified:	Record Accept or Reject for MTR compliance with specifications
Quantity Received:	Total quantity of material received in the shipment or lot
Quantity Examined:	Total quantity of material physically inspected (if required)
Qty. Accepted:	Record quantity accepted
Qty. Rejected:	Record quantity rejected
Examiner's Initials:	Initials of examiner who performed the work
Date Inspected:	Date the examination(s) were performed for the samples listed
NCR Number:	The NCR report number if needed
Comments:	Record any notes for inspection area(s) requiring more description