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| Standard Operating Procedure<br>Calibration Procedure for Analog Type Pressure Gauge | SOP No.<br>6.021 |
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DCR No.: 04002  
Revision No.: 0

**Effective:** 1-5-2005  
**Supersedes:** 1-5-2005  
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- 1 Purpose
  - 1.1 The purpose is to provide guidelines for field calibration on all analog type pressure gauges.
- 2 Scope
  - 2.1 This procedure shall cover all analog type pressure gauges that will be commissioned by Therma's Calibration Department.
- 3 Reference
  - 3.1 Manufacturer's manual for the specific instrument.
- 4 Responsibility
  - 4.1 Field calibration technician shall perform calibration as per the following procedure.
- 5 Calibration Equipment and Tools
  - 5.1 Pneumatic Calibrator
    - 5.1.1 Pressure Range: 0.0 to 500.0 PSI
    - 5.1.2 Accuracy:  $\pm 0.25\%$
    - 5.1.3 Recommended: Trans Cat Pressure Calibrator
  - 5.2 Accessories
    - 5.2.1 Small hand tools
    - 5.2.2 Gauge pointer jack set
    - 5.2.3 Pressure unit conversion table
    - 5.2.4 Miscellaneous tubing, fittings and adapters
    - 5.2.5 Manufacturer's instruction manual

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## 6 Procedures

### 6.1 Calibrate test instrument (e.g. pressure gauge) with pneumatic calibrator

- 6.1.1 Connect the pressure gauge to the pneumatic calibrator. Orient the gauge under test, as it would be normally installed.
- 6.1.2 Exercise the pressure gauge under test by slowly running it up to full-scale deflection and back to zero. Repeat this test for three times.
- 6.1.3 Determine the gauge under test major scale divisions to the nearest 10% of full scale. While lightly tapping the gauge under test to minimize the effect of hysteresis and dead band.
- 6.1.4 Set the gauge under test to this value and record the standard readings on a calibration report.
- 6.1.5 Repeat steps 6.1.3 & 6.1.4 using major scale divisions had 50% and 90% of full scales.
- 6.1.6 Slowly bring the indication down to 50% of full scale and note the reading. Reduce the pressure to 20% of full scale, then slowly increase the pressure up to 50% of full scale and note reading. The difference between these two readings should not exceed the manufacturer's limit for hysteresis.
- 6.1.7 Set the gauge to indicate zero. Slowly bring the pressure up to full scale, noting whether the pointer movement is jerky or uneven at any point on the instrument span.

### 6.2 Calibration Adjustments

- 6.2.1 If the tolerance is not within the manufacturer's specified accuracy, make a zero adjustment.
- 6.2.2 Adjust the gauge's zero by turning a screwdriver adjustment on the pointer, or by removing the pointer with a jack set and placing the pointer back to the correct position.
- 6.2.3 Make span adjustment using manufacturer's instructions if necessary.
- 6.2.4 After completion of adjustments, repeat the calibration procedures that described in Step 6.1 and record the readings on a pressure gauge calibration form, FN 6.021.1.


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- 6.3 Fill out calibration date & due date on a calibration sticker and attach the sticker to the external surface of the gauge.
- 6.4 Record all calibration data on the pressure gauge calibration form, FN 6.021.1.
- 7 Review and Approval
  - 7.1 The field calibration technician shall submit a copy of the pressure gauge calibration form, FN 6.021.1 to project manager.

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## Document Approval

  
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 Field Calibration

12/30/04  
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 Date

  
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 Quality Assurance Manager

1/5/2005  
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 Date

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