

## 5 COMMON CONTRIBUTING FACTORS FOR WORKPLACE INJURIES

Date: \_\_\_\_\_

Job Name: \_\_\_\_\_

*A safer  
workplace begins  
with stronger  
personal  
awareness.*

There is a long list of possibilities for what can contribute or cause a workplace injury. Unsafe conditions and unsafe acts are often at the root cause of why injuries occur. Unsafe acts especially are a huge factor in the majority of workplace injuries.

### The Five Contributing Factors

**Distractions-** There are many distractions that can take away focus from the work task at hand. These distractions can be in our actual work environment, such as clutter or noise, or a mental distraction. Mental distractions stemming from what is going on in our home life can serve as a huge disruption to getting tasks done safely at work.

**Complacency-** Many workers do the same tasks over and over for many years. Because of this familiarity with their work, complacency can set in. Complacency leads to taking shortcuts or not following normal work procedure. When this occurs an injury is more likely to occur on the job.

**Poor Housekeeping-** Housekeeping is a major issue in some workplaces. Poor housekeeping leads to many different hazards. Some common injuries include slips, trips, falls, lacerations, sprains, and strains. A lack of housekeeping often is a signal that there are larger safety issues at hand.

**Poor Preplanning-** The lack of planning leads to a huge number of issues. When the hazards of a new task are not evaluated prior to work beginning, hazards are going to be left uncontrolled. This leaves employees at risk for injury. Poor preplanning can also lead to issues with not having the correct equipment, tools, materials, personnel, training for the work as well as a lack of time to get the job done. All of these issues have their own unique safety implications.

**Taking Shortcuts-** A major unsafe act that results in many workplace injuries is taking shortcuts. There are various reasons why a worker takes a shortcut, but eventually enough shortcuts will lead to a workplace injury.

### Summary

These are just five of some of the more common factors that cause or contribute to workplace injuries. Evaluate your work today and see if any of these five items mentioned are at play. Work to eliminate these factors to ensure you are able to work safely.

Supervisor Signature: \_\_\_\_\_

# WEEKLY SAFETY MEETING

Vol.24 | No.06 | Week of 02-06-24

MEETING ATTENDEES

Date:

Job Name:

Print:

Signature: